

# **Program Supervisor**

Ben Stansell, Habitat & Engagement Specialist ben@conesteepreserve.org



# **Position Description**

Habitat stewards actively work to maintain the diverse ecosystems within CNP, from controlling invasive species to monitoring native habitats.

### **Duties**

- Identify and remove invasive species.
- Install and monitor habitat boxes.
- Conduct periodic habitat health assessments.
- Assist with habitat restoration projects.
- Maintain and repair existing habitat structures.

# Requirements

- A keen interest in ecology and habitat preservation.
- Complete a background check.
- Attend CNP New Volunteer Orientation and habitat management training with the program coordinator.
- Be knowledgeable about CNP habitats and communicate effectively with visitors.
- Wear the issued volunteer badge while on duty.
- Report volunteer service hours through the online reporting system.

#### **Time Commitment**

- Commit to at least 12 volunteer hours annually.
- Flexible shifts based on volunteer availability.

#### **Benefits**

- Play a key role in preserving unique ecosystems.
- Work closely with nature and deepen your ecological knowledge.
- Engage with a community passionate about habitat preservation.
- Share experiences with CNP visitors and staff.
- Enjoy a 10% discount at our gift shop.
- Earn milestone rewards based on hours volunteered.
- Enjoy volunteer recognition events.

# **Next Steps**

### 1. Submit an Application

Visit conesteepreserve.org/volunteer to submit an application.

#### 2. Brief interview with our team

Our team will review your application and a program supervisor will contact you to conduct a brief interview. Please be patient as you wait to hear from us.

### 3. Background Check

All volunteers are subject to a background check. Our background check partner, Checkr, will send you a link to submit information. Please help us offset the cost of the check by making a \$22.99 donation.

#### 4. Orientation

All volunteers will participate in our brief, virtual orientation to familiarize themselves with the Preserve's history, our policies and procedures, and our volunteer tracking software.

#### 5. Program-specific Training

In addition to a general volunteer orientation, volunteers receive hands-on training for their specific role. Your program supervisor will coordinate your training.

# 6. Start Volunteering!

### **Questions?**

If you have additional questions, please reach out to Ben Stansell, our volunteer coordinator, at ben@conesteepreserve.org.



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